KANSAS 4-H ANIMAL PROJECT REPORT FORM

K-STATE Research and Extension

JUNIOR FORM for 4-H members age 7-9. F*ill out a project report form for EACH animal project you are enrolled in. This form is used to report one year's worth of 4-H project work. Please refer to the Guide to Kansas 4-H Project Recognition.*

This Record Belongs to: _____ Year: _____

4-H Club: _____ Age (as of Jan 1): _____

My Project is: Select a project from the dropdown list: Years in project: _____ Years in 4-H: _____

As a person of character, who is trustworthy, responsible and fair, I have personally prepared this report and certify that it accurately reflects my project work. I will respect the judge's final decision.

Record Approved by: _____ _____
4-H member *Date*

Record Approved by: _____ _____
Parent/Guardian *Date*

Record Approved by: _____ _____
Club Leader *Date*

SECTION 1: PROJECT GOALS

Take goals written on *Setting 4-H Project Goals*, 4H1100 and insert here.
Include project goals of all types, i.e. learning goals, leadership goals, and citizenship goals.

What	When?	Who is going to help me?	Check if Accomplished
Learn how to feed my bucket calf	April	My dad	☒
			☐
			☐
			☐
			☐
			☐

SECTION 2: PROJECT PRESENTATIONS & COMMUNICATIONS

Include all project-related communications, such as demonstrations, talks, newspaper articles, social media, digital media, blogs, YouTube videos, etc. Fill out only those boxes that apply.

Date	Demonstrations, Talks, or other Communications	Location/Event	Result	Size, Scope and/or Reach
Jan. 12	Project Talk "My Mini-Lop Rabbits "	4-H Club Day	Red	3 mins, 8

SECTION 3: PROJECT LEARNING EXPERIENCES Include project meetings/workshops, field trips, at home project work, self-guided study and any other learning experiences related to your project. L (Local Club), C/D (County or District), R (Regional, more than one county/district), S (State), M (Multi-State), N (National), I (International).			
Date	**What I Did**	**What I Learned**	**Level**
May-June	I attended 3 of the 4 swine project meetings	I learned what to feed my pig and learned to keep him in front of the judge.	C

SECTION 4: PROJECT EXHIBITS & SHOWCASE OPPORTUNITIES Include project-related exhibits, entries and displays. May include 4-H events and non-4-H events such as school or community showcases. Fill out only those boxes that apply.			
Date	**Exhibit(s) & Showcase Opportunities**	**Location/Event**	**Result**
May	"Fluffy"- breeding doe	High Plains Livestock Classic	5th, blue

SECTION 5: PROJECT LEADERSHIP Include all 4-H committees, action teams, offices and anything leadership related to your project. Leadership is teaching another person or a group skills or information and includes organizing or coordinating an activity. Include the level of participation: L, C/D), R, S, M, N, or I.			
Date	**What I Did**	**Meetings Held & Attended**	**Level**
July	Auction Committee- hung up flyers around town	Went to 2 of 2 meetings	C

SECTION 6: PROJECT CITIZENSHIP/COMMUNITY ENGAGMENT Citizenship/Community Engagement means helping out in your community and serving others without compensation. Include all 4-H citizenship activities related to your project. Include the level of participation: L, C/D), R, S, M, N, or I.			
Date	**What I Did**	**Time Given**	**Level**
Feb. 13 and 14	Brought my dog to the nursing home for the residents to love, snuggle and play with.	3 hours	L

SECTION 7A: PROJECT FINANCES: PROJECT ANIMAL INVENTORY

Fill in only the boxes that apply to your specific project.

Name of animal	ID tag or tattoo #	Breed	Date of birth	Sex	Date purchased[A]	Purchase price or value at beginning[B]	Sold/Kept/ Loss	Value of animals you still have[C]
"Tony"	123456	Dorset	Jan 15	M	April 1	$300	Sold	n/a

TOTAL (1): _____ **TOTAL (2):** _____

[A] Applies only if you purchased the animal. If you raised the animal, leave blank.

[B] If you purchased the animal, list the price. If you raised the animal, list the value. (For example, if you had to buy an animal of similar quality/size, what would it cost?)

[C] List the value of live animals that you have at the close of record. If the animal died, it should be considered a loss. If you sold an animal, report it on the *Income for Project Year* form.

SECTION 7B: PROJECT FINANCES: PROJECT ANIMAL PERFORMANCE RECORD

Fill in only the boxes that apply to your project.

Name of Animal	Date Started on Feed	Beginning Weight	Final Weight	Total lbs. of gain [A]	Date of Final Weight	Days on Feed [B]	Average Daily Gain [C]
"Tony"	April 1	55 lbs	145 lbs	90 lbs	Aug 1	122	1.32

TOTAL(3): _____ **TOTAL (4):** _____

[A] Final weight – beginning weight = total lbs. of gain

[B] Number of days between beginning weight and final weight

[C] Total lbs. of gain / days on feed = average daily gain

_____ ÷ _____ = _____

Total lbs. of gain (3) | Days on Feed (4) | **Average Daily Gain (5)**

SECTION 7C: PROJECT FINANCES; EXPENSES Document financial transactions related to the 4-H project. Expenses are items you paid to support the project. Fill in only the boxes that apply to your project.		
Items	**Details, i.e. date, type, amount (lbs),**	**TOTAL**
Feed		
Animal Health		
Bedding		
Insecticides		
Breeding Fees		
Registration Fees		
Transportation		
Insurance		
Grooming Fees		
Show Supplies		
Housing/Boarding		
Other: _____		
Other: _____		

EXPENSES(6): _____

SECTION 7D: PROJECT FINANCES; PROJECT INCOME Document financial transactions related to the 4-H project. Income is monies you receive from the sale of services, products, and premiums. Fill in only the boxes that apply to your project.		
Type	**Details: i.e. Amount (lbs., gals., doz., etc.), Price per unit (lbs., hundred, gal., head, etc.),**	**TOTAL**
Meat		
Milk		
Eggs		
Offspring		
Ribbon Premiums		
Premium Auction		
Other Sale		
Other: _____		
Other: _____		
Other: _____		

INCOME (7): _____

SECTION 7E: PROJECT FINANCES: PROJECT FINANCIAL SUMMARY

Fill in the following to determine the net profit or loss from your project.
(that is, money you have earned for your time, management & financial investment).

INCOME & VALUE AT CLOSE OF RECORD

Value of animals at close of record (2)	$
Income of animals or products sold (7)	$
Total Income (8) *[(2) + (7)]* **=**	**$**

EXPENSES & VALUE AT START OF RECORD

Value of animals at start of record (1)	$
Expenses (6)	$
Total Expense (9) [(1) + (6)] =	$
NET PROFIT OR LOSS* *[(8) - (9)]* =	**$**

SECTION 8: PROJECT REFLECTION

In the space provided below, complete each sentence. Please use age appropriate grammar and punctuation.

1. The part of my project that I am most proud of is…_____

_____

_____

2. The part of my project that my family helped me with was… _____

_____

I received help from… _____

3. The most difficult part of the project was…_____

_____

_____

4. The most important thing I learned in this project was…_____

_____

_____

5. Next year I want to…_____

_____

_____

PARENT/GUARDIAN: What did your child gain from this project?

_____

_____

_____

_____

PARENT/GUARDIAN: _____ DATE: _____

SECTION 9: PROJECT PHOTOS

Include photos that demonstrate learning, leadership, & citizenship. Please label as such in the caption. Also include the level of participation, L, C/D, R, S, M, N, or I. Limit 6 photos.

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