KANSAS 4-H GENERAL PROJECT REPORT FORM

K-STATE Research and Extension

SENIOR FORM for 4-H members age 14-18. *Fill out a project report form for EACH general project you are enrolled in. This form is used to report one year's worth of 4-H project work. Refer to the Guide to Kansas 4-H Project Recognition.*

This Record Belongs to: _____ Year: _____

4-H Club: _____ Age as of Jan. 1: _____

My Project is: Select a project from the dropdown list: Years in project: _____Years in 4-H: _____

As a person of character, who is trustworthy, responsible and fair, I have personally prepared this report and certify that it accurately reflects my project work. I will respect the judge's final decision.

Record Approved by: _____ _____

4-H member *Date*

Record Approved by: _____ _____

Parent/Guardian *Date*

Record Approved by: _____ _____

Club Leader *Date*

SECTION 1: PROJECT GOALS Take goals written on *Setting 4-H Project Goals*, 4H1100 and insert here. Include project goals of all types, i.e. learning goals, leadership goals, and citizenship goals.	
Goals	**Check if Accomplished**
By January, I want to master the skill of making a lattice pie crust with the help of my project leader.	☒
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SECTION 2: PROJECT PRESENTATIONS & COMMUNICATIONS

Include project-related communications, such as demonstrations, talks, newspaper articles, social media, digital media, blogs, YouTube videos, etc. Fill out only those boxes that apply.

Date	Demonstrations, Talks, Social Media, other Communications	Location/Event	Result	Size, Scope and/or Reach
June	*Illustrated Talk "Geology in Northwest Kansas"*	*Regional Club Day*	*Blue*	*7 mins, 11*

SECTION 3: PROJECT LEARNING EXPERIENCES

Include project meetings/workshops, field trips, at home project work, self-guided study and any other learning experiences related to your project. L (Local Club), C/D (County or District), R (Regional, more than one county/district), S (State), M (Multi-State), N (National), I (International).

Date	What I Did	What I Learned	Level
June 23	*Attended Kansas 4-H Insect Spectacular*	*I learned about monarch migration & milk weed*	*S*

SECTION 4: PROJECT EXHIBITS & SHOWCASE OPPORTUNITIES

Include project-related exhibits, entries and displays. May include 4-H events and non-4-H events such as school or community showcases. Fill out only those boxes that apply.

Date	Exhibit(s)	Location/Event	Result
Sept. 10	*Educational display, "Effective Trapping Methods"*	*Kansas State Fair*	*Red*

SECTION 5: PROJECT LEADERSHIP

Leadership is teaching another person or a group skills or information and includes organizing or coordinating an activity. Include all project-related committees, action teams, offices and other leadership activities. L (Local Club), C/D (County or District), R (Regional, more than one county/district), S (State), M (Multi-State), N (National), I (International)

Date	What I Did (Activity)	Size & Scope	Level
Mar-July	*Clothing Construction Jr. Project Leader*	*Helped teach 12 kids at 6 project meetings, 1 hr*	*C*

SECTION 6: PROJECT CITIZENSHIP/COMMUNITY ENGAGEMENT

Citizenship/Community Engagement means helping out in your community and serving others without compensation. Include all citizenship activities related to your project. L (Local Club), C/D (County or District), R (Regional, more than one county/district), S (State), M (Multi-State), N (National), I (International)

Date	What I Did	Time Given	Level
April	*Organized a community-wide disposal site for used batteries & household electronics.*	*5 hours*	*A*

SECTION 7: PROJECT FINANCES

Document all financial transactions related to the 4-H project. Income is all the monies you receive from the sale of services, products, and premiums. Expenses are all the items you paid to support the project.

Date	Description of Income or Expense	Income	Expense
June	*Purchased 6 photo mattes from Extension Office*		*$6.00*

Total Income: _____

Total Expenses: _____

Profit (+) or Loss (-): _____

SECTION 8: PROJECT REFLECTION

In the space provided below, using proper spelling, grammar and punctuation, please write no more than 4 pages reflecting on the project goals you set and your project work this past 4-H year. Must be 1.5 line spacing and font size 11. Some guiding questions may include:

I. What did you accomplish related to this project?
II. How did you overcome challenges?
III. What did you learn/how did you grow in skills and knowledge related to this project area?
IV. How do these skills apply to other areas of your life?
V. What are your future goals related to this project and your educational/career aspirations?

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SECTION 9: PROJECT LEARNING PHOTOS

Include photos with captions that demonstrate project learning experiences.
Please label photos with the level of participation, L, C, A/D, S, N. Limit 6 photos.

SECTION 9: LEADERSHIP PHOTOS

Include photos with captions that demonstrate project LEADERSHIP *experiences. Please label as such in the caption. Label photos with the level of participation, L, C, A/D, S, N. Limit 6 photos.*

SECTION 9: CITIZENSHIP PHOTOS

Include photos with captions that demonstrate project CITIZENSHIP *experiences. Please label as such in the caption. Label photos with the level of participation, L, C, A/D, S, N. Limit 6 photos.*

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